

Risk assessment for “ Drop In “ at St James Church Badsey

Date of risk assessment 2st January 2024

Risk assessment carried out by Elizabeth Bolland

Hazard What could cause harm or damage?	Potential risk Who or what?	Severity of risk (L/M/H)	Actions taken to minimise risk	Person responsible for ensuring action is taken
Stone steps to Pulpit & Vestry Lectern, Bookstand Cables	Children climbing steps and falling Falling on a child Trips and falls	Medium High Low	Barricades in situ for the duration of the event Secured into place Removed or secured	Leader in charge Leader in charge Leader in charge
Door Door	Entrance by inappropriate persons Child leaving unaccompanied	Low Low	Helper to be by the door at all times Helper to be by the door at all times	Duty rota helper Duty rota helper
Chairs not in use Slips, trips & falls Church objects, furnishings & equipment Kitchen equipment, Kettles, hot water etc.	Children climbing and chairs falling Children/Adults sustaining injuries Misuse by Children Burns & scalds	Low Low Low Low	Chairs to be stacked properly Check floor area for hazards / objects Check all items stored safely Out of reach by children Out of reach by children	Leader in charge Leader in charge Leader in charge Duty rota helper

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